

Sandwich Community Fire Protection District
Regular Meeting Minutes

January 14, 2021

7:00 P.M.

*Present: Trustee President – Jeff Beverage
Trustee Secretary – Chuck Fish
Deputy Chief – Phil Gruca
Assistant Chief – Mike Pruski
District Secretary – Jackie Gramme*

1. Call to Order / Pledge of Allegiance

Trustee Beverage called the meeting to order at 7:02 P.M. followed by the Pledge of Allegiance.

2. Open Forum / Comments from the Public

Trustee Beverage stated that there were no comments

3. Review, Correct and Approve Previous Meeting Minutes

Trustee Fish made a motion to approve the previous meeting minutes, seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Fish voted yes.

4. Treasurer's Report

Trustee Fish stated that the Cash on Hand is \$1,590,864.58 and the total disbursements are \$99,237.63, Trustee Beverage made a motion to accept the Treasurer's Report as presented, seconded by Trustee Fish, Trustee Beverage voted yes and Trustee Fish voted yes.

5. Correspondence

Trustee Beverage stated that there were thank you letters from the Chamber of Commerce and the Lions Club for the Franklin Mall Project.

6. Attorney's Report

None

7. Deputy Chief's Report

DC Gruca stated that vehicle maintenance has ended for the fiscal year, 425 and the Brush Truck are to be scheduled for maintenance in the next budget year. Ladder testing has been completed, 481 had a minor infraction concerning the flow meter, DC Gruca is awaiting Alexis's response on a quote to repair. Gear inspection is complete. DC Gruca stated that 4 members are in the academy and the gear they are using is expired.

8. Chief's Report

DC Gruca stated that the downstairs Bathrooms and the Dayrooms have been painted, the COVID Sprayer has arrived and the station is scheduled to be sprayed once a week unless there is a COVID Positive, Trustee Beverage stated that there is to be a Spray Policy written up.

Executive Session ILCS120/2©(1):

Old Business

- Chief Hagerty to email the new Metro Contract for perusal to the Trustees. There was a brief discussion regarding Superior Billing.

- Department Banners is tabled
- 2nd Station Repair is tabled

New Business

- Equipment Requests, Replacement of 30 office chairs at a cost of \$1600.00 to be taken from Line Item #5030, this business is tabled. DC Gruca is asking to purchase 15 Structural Gloves for a total of \$1035.00 to be taken from Line Item #5240, 5 Structural Boots for a total of \$2175.00 to be taken from Line Item #5240, 4 Work Gloves for a total of \$70.00 to be taken from Line Item #5240, 7 Fire Helmets for a total of \$1925.00 to be taken from Line Item #5240 and 10 Fire Hoods (Nomax) for a total of \$276.50 to be taken from Line Item #5240 for a grand total of \$5481.50. Trustee Fish made a motion to approve DC Gruca's purchase requests, seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Fish voted yes. Trustee Fish stated that the kitchen appliances in the Dayroom need to be replaced as they are damaged and do not work. There was a brief discussion regarding brand names and prices for delivery and installation and haul away to be taken from Line Item #6081 (Attached) Trustee Fish made a motion to approve the purchase of the GE Brand for the Stove and Microwave for \$1125.98, seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Fish voted yes.

- Training, None

- Personnel, None

- Waive Patient Ambulance Fee, there was a brief discussion regarding the amount of the remainder of the Patient's Ambulance Fee, Trustee Beverage made a motion to waive the remainder of the Patient's ambulance fee, seconded by Trustee Fish, Trustee Beverage voted yes and Trustee Fish voted yes.

- Open Meeting's Act, Trustee Fish made a motion to have the Closed Meetings Minute's available to the public, seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Fish voted yes.

Adjournment

Trustee Fish made a motion to adjourn the meeting at 7:35 P.M., seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Fish voted yes.