

***Sandwich Community Fire Protection District***  
***Regular Meeting Minutes***

***February 11, 2021***

***7:00 P.M.***

***Present:***      *Trustee President – Jeff Beverage*  
                 *Trustee Secretary – Chuck Fish*  
                 *Trustee Treasurer – Jeff Hyatt*  
                 *Assistant Chief – Mike Pruski*  
                 *Deputy Chief – Phil Gruca*  
                 *Chief – Derek Hagerty*  
                 *District Secretary – Jackie Gramme*

***1. Call to Order / Pledge of Allegiance***

*Trustee Beverage called the meeting to order at 7:00 P.M. followed by the Pledge of Allegiance.*

***2. Open Forum / Comments from the Public***

*Trustee Beverage stated that there were no public comments.*

***3. Review, Correct and Approve Previous Meeting Minutes***

*Trustee Fish made a motion to approve the previous meeting minutes, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Fish voted yes and Trustee Hyatt did not vote.*

***4. Treasurer's Report***

*Trustee Hyatt stated that the Cash on Hand is \$1,528,781.72 and the total disbursements are \$54,367.61, Trustee Beverage made a motion to accept the Treasurer's Report as presented, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Fish voted yes and Trustee Hyatt voted yes.*

***5. Correspondence***

*None*

***6. Attorney's Report***

*None*

***7. Deputy Chief's Report***

*DC Gruca gave a brief update regarding vehicle repairs, followed by a brief discussion. DC Gruca stated that he has applied for a Grant with the State Fire Marshall for \$24,300.00 for 10 sets of Turn Out Gear that will take about 60 days to accept or reject.*

***8. Chief's Report***

*Chief stated that the Fire Bureau will be bringing in about \$1500.00 soon, Chief stated that there will be new businesses going to occupy the vacant Gjovik property, he also stated that Chris Collins is taking his FSVO & FAE tests and is looking to move into town. Chief stated that there is a new ROG for the new COVID Sprayer (Attached), the Fire Extinguishers and Cardiac Monitors have had their annual inspection, attached is an updated phone list, Chief stated that the District is up to 170 calls this year already, Chief stated that the appliances for the Dayroom are due to arrive on the 22<sup>nd</sup>. Chief stated that the elevator repairman is expected on Tuesday the 16<sup>th</sup>, There was a brief discussion regarding the Budget for the next fiscal year which includes the new Metro Contract.*

***9. Executive Session***

None

### **Old Business**

- *Department Banners* is tabled for the time being.
- *2<sup>nd</sup> Station Repairs* is tabled also.
- *Metro Contract (Attached)* There was a brief discussion regarding the contract, wages and etc. Any decisions are tabled for the time being.
- *Metro Billing (Attached)* Chief stated that their contract came in at 1% less than Andres Billing (4%) with proper training regarding wording and narrative of reports, Trustee Hyatt made a motion to approve the Metro Billing Contract once the Andres Billing contract ends, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

### **New Business**

#### **- Equipment Purchase Requests**

(Attached) No one made a motion to approve the purchase of the Pressure Washer or the Snow Blower, Trustee Fish made a motion to approve the purchase of 31 chairs not to exceed \$1600.00, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Fish voted yes and Trustee Hyatt voted no. Trustee Fish made a motion to approve the purchase of the Door Prop to be taken from the Foreign Fire Fund, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Trustee Beverage made a motion to approve the purchase of the tool stickers seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Trustee Fish made a motion to approve the purchase of the training mannequins seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. The Mask Fit Test Machine is tabled for now. Trustee Beverage made a motion to approve the purchase of 15 pairs of EMS pants for \$660.00 to be taken from line item #5251, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Trustee Hyatt made a motion to purchase Turn Out Gear for Jayson Darby, Eric Whitecotton, Austin Childers and Caullin Burns for \$9720.00 to be taken from line item #5240, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

#### **Adjournment**

Trustee Beverage made a motion to adjourn the meeting at 8:15 P.M., seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.