

Sandwich Community Fire Protection District
Regular Meeting Minutes

December 10, 2020

7:00 P.M.

Present: Trustee President – Jeff Beverage
Trustee Treasurer – Jeff Hyatt
Trustee Secretary – Chuck Fish
Chief – Derek Hagerty
Assistant Chief – Mike Pruski
District Secretary – Jackie Gramme
Metro Representatives – Tom Deegan, Heidi Hermes and Mike Tillman

1. Call to Order / Pledge of Allegiance

Trustee Beverage opened the meeting at 7:02, there was a brief introduction for the Metro Reps and a discussion regarding EMS pay and billing for calls.

2. Open Forum / Comments from the public

None

3. Review, Correct and Approve Previous Meeting Minutes

Trustee Beverage made a motion to approve the October meeting minutes seconded by Trustee Fish, Trustee Beverage voted yes, and Trustee Fish voted yes. Trustee Beverage made a motion to approve the November meeting minutes seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

4. Treasurer's Report

Trustee Hyatt stated that the Cash on Hand is \$1,386,092.52 and the total Disbursements are \$318,233.22, Trustee Beverage made a motion to accept the Treasurer's Report as presented, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

5. Correspondence

Trustee Beverage read various Christmas cards and a thank you letter from the Hinckley Fire District's Chief thanking Chief Hagerty and Firefighters for assistance for the fire on Scott Road.

6. Attorney's Report

None

7. Deputy Chief's Report

None

8. Chief's Report

Chief Hagerty stated that the party going to Minnesota to pick up the new Tanker will take the Debit Card for fuel, the Grant reimbursement will be automatically direct deposited as soon as the final payout reaches their office (with-in 72 hours). Chief stated that 5 people on the roster signed up to receive the COVID shots but as of right now our District is not on the list for distribution. Chief stated that the Firefighters are going to finish their gym (attached), Trustee Hyatt made a motion to spend \$8000.00 of the Foreign Fire Fund (Line Item # 5248) for gym equipment, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Chief presented two (2) quotes (attached) for the installation of new outside

door locks, Trustee Hyatt made a motion to amend O'Neill's bid for lack of supplies, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Trustee Hyatt made a motion to not exceed \$3103.20 for replacement of outside door locks by Walden Lock Service (attached), seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Chief stated that the Portable Radios aren't performing correctly and has asked to purchase 32 batteries and 6 pagers for a total of \$4997.00 to be taken from Line Item # 5287 (attached Communications Direct), Trustee Fish made a motion to approve the purchase, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Chief stated that there are 2 new batteries that need to be purchased for the cots for a total of \$785.24 (attached), Trustee Fish made a motion to approve the cot battery purchase seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

Executive Session ILCS120/2©(1):

Old Business

- Banners are tabled for the next meeting
- Purchase Orders is tabled for the next meeting
- Casey's Receipts, there was a brief discussion and is tabled for the next meeting

New Business

- Petition to reduce Assessment (attached), the District will not pursue any actions regarding lowering property taxes for two (2) local businesses that petitioned for Assessment
- Appreciation of Percentage of Calls, Trustee Beverage made a motion to approve awarding gift cards of \$50.00 to Firefighters making 50% and more of calls, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.
- Set Calendar Meeting Dates, Trustee Beverage made a motion to set the calendar dates for 2021 Board of Trustee meeting dates to be held on the second (2nd) Thursday of each month, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.
- Insurance schedule of Vehicles to be updated.

Adjournment

Trustee Fish made a motion to adjourn the meeting at 8:55 P.M. seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes