

**Sandwich Community Fire Protection District**  
**Regular Meeting Minutes**

August 13, 2020

7:00 P.M.

*Present: Trustee President – Jeff Beverage  
Trustee Treasurer – Jeff Hyatt  
Trustee Secretary – Chuck Fish  
Deputy Chief – Phil Gruca  
Assistant Chief – Mike Pruski  
District Secretary – Jackie Gramme  
Resident – Don Frederick*

*1. Call to Order / Pledge of Allegiance*

*Trustee Beverage called the meeting to order at 7:02 P.M., followed by the Pledge of Allegiance, Trustee Fish made a motion amend the Agenda to include “Electronic Transfers”, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.*

*2. Open Forum / Comments from the Public*

*Trustee Beverage asked if there were any comments from the public, there were none.*

*3. Review, Correct and Approve Previous Meeting Minutes*

*Trustee Beverage made a motion to approve the previous meeting minutes to include the special meeting minutes, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes with the exception of the Special Meeting Minutes which he did not attend, Trustee Fish Voted yes.*

*4. Treasurer’s Report*

*Trustee Hyatt stated that the cash on hand is \$1,357,755.25 and the total disbursements were \$80,257.48, Trustee Fish made a motion to accept the Treasurer’s report as presented, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.*

*5. Correspondence*

*Trustee Beverage stated that there was a thank you from Karen Joyce, Enoch Scull Family, Loren Hosomizu and Precision Enterprises with a \$250.00 donation.*

*6. Attorney’s Report*

*None*

*7. Deputy Chief’s Report*

*Deputy Chief Gruca stated that he is working on a Grant for a new thermal imager through Firehouse Subs. DC Gruca stated that UL came out to inspect the aerial on 481 and it failed, the Comm. System that goes from the bucket to the platform is broken. There is a quote from Alexis to fix the system (attached). DC Gruca will get another quote from EVS or Atkinson. DC Gruca stated that the Airhorn is working properly now. DC Gruca stated that it is vehicle maintenance time with the exception of 420 & 461.*

*8. Chief’s Report*

*Assistant Chief Mike Pruski will give the Chief’s Report as Derek Hagerty is on vacation. AC Pruski stated that Chief Hagerty and DC Gruca will be attending an Advanced Officer class offered*

by ISFI at no fee. Chief is requesting new computers (attached) Trustee Beverage made a motion to purchase 2 computers for a total of \$1060.00 to be taken out of line item #6030 seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. AC Pruski stated that the District received a \$1000.00 donation put into line item #5050 and is asking that a TV and Sound Bar be purchased for the Dayroom with the existing TV to be placed in the downstairs front conference room. Trustee Hyatt made a motion to approve the purchase for the Dayroom, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Asst. Chief stated that the Fire Bureau had 2 inspections at 807 E. Railroad Street and 625 W. Church Street and there are 3 Plan Reviews pending from the City for a total of \$900.00, at 1 E. Countyline Road, 110 N. Main Street and 115 S. Wolfe Street. Asst. Chief stated that there is a new hire, Bailey Sherman, Trustee Fish made a motion to approve the new hire, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. There was a brief discussion regarding replacing the main server for all of the computers in the building. Asst. Chief stated that Chief Hagerty would like to purchase a hose testing machine (attached), Trustee Hyatt made a motion to purchase the hose testing machine not to exceed \$2700.00 to be taken from Line Item #5288, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Asst. Chief stated that Chief Hagerty patched and repainted 2 rooms to be used as classrooms and conference rooms for \$150.00. Asst. Chief stated that Eric Whitecotton needs to be reimbursed for a class. Asst. Chief stated that Phil Gruca, Sr. & Jeremy Gruca have resigned. Asst. Chief stated that the Freedom Days parade is September 5<sup>th</sup> and the Fireworks are September 6<sup>th</sup>. Asst. Chief stated that Public Education is up in the air due to COVID. Asst. Chief stated that August 18<sup>th</sup> will be the scholarship award ceremony for Caullin Burns. Asst. Chief stated that there is currently a fundraiser and the drawing for that is October 10<sup>th</sup>. Asst. Chief stated that the new Squad is being repaired for water leaks and being covered by Marion. Asst. Chief stated that the Tanker should be finished by Christmas, FEMA has extended the deadline for the Tanker. Asst. Chief stated that a radio & GPS equipment needs to be purchased for the Tanker, shipped to the builder and labor will be included in the Grant monies, the purchase price is \$239.63 to be taken from Line Item # 5292, Trustee Beverage made a motion to purchase the Radio and GPS units not to exceed \$250.00, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Asst. Chief stated that Chief would like to purchase T-Shirts (attached) both Blue and Red for a total of \$1205.00 to be taken from Line Item # 5250 \$920.00 and # 5251 \$240.00, Trustee Hyatt made a motion to purchase the T-Shirts, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

### **Old Business**

- Midland Checking account is officially closed.
- The authorization for Trustee Fish to transfer funds electronically has been established.
- Annuity

Trustee Fish stated that the annuity established with VALIC was started with Firefighter's pay and not taxpayer monies.

### **New Business**

- There was a brief discussion regarding Community Disposal and appreciation for their services, Trustee Hyatt made a motion to donate sweatshirts to them seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

### **Adjournment**

Trustee Beverage made a motion to adjourn the meeting at 8:20 P.M., seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted Yes and Trustee Fish voted yes.