

Sandwich Community Fire Protection District

Regular Meeting Minutes

December 12, 2019

7:00 P.M.

Present: Trustee President – Jeff Beverage
Trustee Treasurer – Jeff Hyatt
Trustee Secretary – Chuck Fish
Deputy Chief – Nate King
Lieutenant – Derek Hagerty
Lieutenant – Phil Gruca
Firefighter – Mike Pruski
District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance

Trustee Beverage called the meeting to Order at 7:07 P.M., followed by the Pledge of Allegiance.

2. Review, Discussion and Approval of the previous meeting minutes

Trustee Beverage made a motion to approve the previous meeting minutes as presented, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

3. Treasurer's Report

Trustee Hyatt stated that the total cash on hand is \$2,342,066.10 and Disbursements total is \$76,010.09
Trustee Fish made a motion to accept the Treasurer's Report, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

4. Correspondence

No correspondence

5. Attorney's Report

None

6. Fire Lieutenant's Report

Lt. Hagerty stated that he installed 4 car seats and 6 smoke detectors over the last month.
Medic/Firefighter Phil Gruca is testing into the Metro system.

7. Assistant Chief's Report

Deputy Nate King stated that the Fire Bureau is working on a few inspections.

8. Deputy Chief's Report

DC King stated that the invoice for the Chassis will be arriving soon, door codes need to be changed, Chief Boring's retirement celebration will be Saturday December 14th from 1-4P.M., Alexis has a tender that the District is looking for that comes close to the District's requirements, the District has up to one (1) year to spend the Grant Monies.

Old Business

- FEMA Procurement Policy

DC King stated that Attorney Flaherty updated the District's Procurement Policy (attached). Trustee Beverage tabled the approval of the Procurement Policy. DC King stated that Horton Insurance quoted Policies for Life and Group (attached) Trustee Beverage made a motion to approve the Insurance policies for a total of

\$32,664.00, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

- Tax Levy Ordinance

Trustee Fish made a motion to keep the Tax Levy percentage the same as last year 2.1%, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

- SCBA Finalization of Options

Trustee Fish made a motion to purchase thirty two (32) SCOTT Fire & Safety SCBA's Air Packs for a total of \$259,789.00 (attached) seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

New Business

- Equipment Purchase Request

DC King is requesting 3G Wifi Modems and Cardiac Monitors and Antennas for a total of \$3102.00, Trustee Beverage has tabled this purchase.

-Training Requests

None

- New Personnel

None

- Approve Meeting Dates for 2020

Trustee Beverage made a motion to approve the meeting dates as presented (attached) , seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

- Line Item Transfer

Trustee Beverage made a motion to transfer \$3100.00 from line item 5212 to line item 5040 for all the second ambulance calls, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

- Payroll Corrections

Trustee Beverage tabled the payroll corrections.

- Executive Session

The Trustees are entering Executive Session at 8:00 P.M.

8:13 P.M. the Trustees entered back into the regular meeting.

- Adjournment

Trustee Beverage made a motion to adjourn the meeting at 8:14 P.M.