

# **Sandwich Community Fire Protection District**

## **Regular Meeting Minutes**

**September 12, 2019**

**7:00P.M.**

Present: Trustee President – Jeff Beverage  
Trustee Treasurer – Jeff Hyatt  
Trustee Secretary – Chuck Fish  
Deputy Chief – Nate King  
Lieutenant – Derek Hagerty  
Lieutenant – Zach Morel  
Administrative Chief - Mike Pruski  
Firefighters – Ian Cerney, Levi Franklin and Ryan Thomas  
Guests – Kristi Pruski and Jon Dinson

**1. Call to Order / Pledge of Allegiance:**

Trustee Beverage called the meeting to Order at 7:08 P.M. and recited the Pledge of Allegiance, Trustee Beverage stated that the District is not looking to hire a Chief from outside the department. No open forum.

**2. Review, Discussion and Approval of the previous meeting minutes:**

Trustee Fish made a motion to approve the previous meeting minutes, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

**3. Treasurer's Report:**

Trustee Beverage read the findings regarding the Audit of the Financial Statement with no issues or discrepancies, performed by Weber & Associates. Trustee Hyatt stated that the adjusted cash on hand due to the purchase of the memorial benches for Don and Jake is \$2, 179,962.61 and the adjusted disbursements are \$217,503.97, Trustee Beverage made a motion to accept the Treasurer's Report as stated, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

**4. Correspondence:**

Trustee Beverage read a flyer for the first annual Golf Scramble hosted by the Sandwich Police Department.

**5. Attorney's Report:**

None

**6. Fire & EMS Lieutenant's Reports:**

Lieutenant Morel stated that training is continuing with water rescue with the new boat. Lieutenant Hagerty stated that Fire Prevention Week is approaching and is asking to purchase items for that week, helmets, coloring books and cups for about 1000 children for a total of \$1696.00 to be taken out of line item # 5273. Lieutenant Hagerty stated that the smoke detector program is up and running again, he also stated that since he has finished the car safety seat program he's had 3 people come in for instruction. Lt. Hagerty stated that the website will soon state CPR classes schedule. Open House is coming soon as will the Fire for Life program and Blood Pressure screenings. Trustee Hyatt made a motion to make the purchases for Fire Prevention Week seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes. Lt. Hagerty stated that the EMS booth at the Fair had 107 walk-ins (bandaids etc) there were 34 total EMS calls and 17 of those were at the Fair with 8 transports from the Fair. Lt. Hagerty stated that the Fair staffing was great, and that Metro has placed M. Platt elsewhere and he is no longer with Sandwich.

**7. Assistant Chief's Report:**

Asst. Chief Boring is still meeting with the City, and the schools for Alarm testing with one scheduled and one not scheduled for each school. Residential KNOX Boxes are being looked into especially for the elderly. They are \$150.00 possibly funded by the District details would come at a later date.

#### 8. Deputy Chief's Report:

Dep. Chief King stated that there has been 941 total calls to date. There were no manpower issues regarding the Fair. Dep. Chief stated that 461 is at the repair shop, 481 is going in for a ladder repair and 431 is going in for service at Kinsels. There are repairs to be made at Station 2. Radios will need to be upgraded because all radios are switching to a 700 megahertz system. Dep. Chief to get pricing.

#### Old Business

- Phone Line consolidation update, there is no cost savings whether you decide on one company or another.
- Thermal Imager, Dep. Chief stating that they are demo-ing different imagers, with prices to follow.
- Memorial Benches, both benches were approved at last meeting.
- New Rescue Pumper, Striping and Lettering are being finalized. The final price for the chassis is \$355,000.00. Chassis production to begin in October with delivery to be after Thanksgiving. The truck is scheduled to go to FDIC in April 2020.
- SCBA is tabled.

#### New Business

- KenCom Intergovernmental Agreement for the phone line to directly to Grundy County through AT&T with the monthly payment to be \$42.95. Trustee Beverage made a motion to accept the agreement, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.
- Equipment Purchase, 4 sets of Turn Out Gear for a total of \$8456.00, 10 sets of Firefighting Boots for a total of \$4050.00, 8 Fire Helmets for a total of \$1992.00, with all to be taken from line item # 5240 the grand total being \$14,498.00 shipping not included, Trustee Beverage made a motion to purchase the items not to exceed \$15,000.00, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.
- Target Solutions Check IT, is a paperless way to keep track of rig checks with any fail to be alerted to a Chief, same goes for any repairs needed to the building for a cost of \$1441.00 annually to be taken from line item # 5271, Trustee Fish made a motion to sign up with the Target Solutions Check IT, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.
- Sale of Engine 420, see attached paperwork.
- Hire of new personnel, Dep. Chief stated that there are 5 new hires Austin Childers, Jacob Smith, Jason Darby, Eric Whitecotton and Bridgette Pruski. Dep. Chief stated that the SFD, Inc. is donating the rescue boat and trailer to the District. Dep. Chief stated that Promotion Night will advance Ian Cerney, Levi Franklin and Connor Laube the second week of October. Trustee Beverage stated that the Board, the Officers and the District Secretary are going into Executive Session. Trustee Beverage reopened the Meeting after Executive Session, Trustee Beverage made a motion to hire Austin Childers, Jacob Smith, Jason Darby, Eric Whitecotton and Bridgette Pruski seconded by Trustee Hyatt Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.
- IPRF Grant, Dep. Chief stated that the District will receive \$1684.00 and to purchase when that money is available 50 Life Safety Vests, 10 traffic wands and 2 landing zone kits, Trustee Fish made a motion for the purchases seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.
- Training Requests, Dep. Chief stated that he wants to send Lt. Zach Morel to Romeoville for Instructor 2 class for \$345.00 Jeremy Gruca to Advanced Technician for a cost of \$525.00, Dep. Chief King to Peoria for the Fire Chief's Convention for a cost of \$545.00 for a grand total of \$1415.00 to be taken out of line item # 5271, Trustee Fish made a motion for the approval of the class requests, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

- Electric Hydraulic Rescue Tools, Dep. Chief wants the Trustees to consider the Hydraulic tools as opposed to battery. Approval is tabled for now.
- Horton Insurance, Dep. Chief stated that the insurance policies are due to renew in December and he will get the new pricing #'s.

Adjournment:

Trustee Beverage made a motion to adjourn the meeting at 8:25 P.M., seconded by Trustee Hyatt , Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

Next Regular Meeting October 10, 2019