

Sandwich Community Fire Protection District

Regular Meeting Minutes

October 10, 2019

7:00P.M.

Present: Trustee President – Jeff Beverage
Trustee Treasurer – Jeff Hyatt
Trustee Secretary – Chuck Fish
Deputy Chief – Nate King
Lieutenant – Phil Gruca
Administrative Chief – Mike Pruski
District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance:

Trustee Beverage called the meeting to Order at 7:07 P.M. and the Pledge of Allegiance was recited, there was no Open Forum.

2. Review, Discussion and Approval of the previous meeting minutes:

Trustee Hyatt made a motion to approve the previous meeting minutes, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

3. Treasurer's Report:

Trustee Hyatt stated that the total Cash on Hand is \$2,497,504.63 and the total Disbursements are \$169,096.85, Trustee Beverage made a motion to accept the Treasurer's report as presented, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

4. Correspondence:

None

5. Fire Lieutenant's Report:

Deputy Chief King stated that Lieutenant Hagerty has scheduled Fire Prevention activities for 3 schools, the Open House / Pancake Breakfast has been scheduled for the 20th 8:00 A.M. to Noon, with minor demonstrations, and the helicopter to land at 9:00 A.M. The guys will have an event at the YMCA for a Trunk or Treat event and a Halloween walk about downtown and distribute candy to Trick or Treaters. Deputy Chief King stated that training nights have been themed "Saving Our Own" rapid intervention for Firefighters in trouble, foam training will be coming up, there's been a new hire tested into the system for EMS his name is Robert Searls with his first day to be October 11th, he volunteers with Maple Park Fire.

6. Assistant Chief's Report:

Assistant Chief Kerry Boring has announced his retirement from Sandwich Fire to happen in November. There was a discussion regarding the Fire Bureau. (The discussion is on voice recorder)

7. Deputy Chief's Report:

DC King stated that that he met with the school district, the township, the library and the park district regarding tax assessment. Trustee Hyatt stated that the District will not participate in any intergovernmental agreement.

8. GEMT / Medicaid:

DC King stated that the District was notified that a GEMT program is available to join regarding Medicaid (attached) The Trustees were in agreement to take a step back and observe this program for about a year.

9. Air Packs:

DC King handed out documents pertaining to the pros and cons of the testing of different brands of SCBA (attached)

10. DC King stated that there are 1080 calls to date.

Old Business

- Pumper Striping, to be tabled for now. (Quotes attached)

New Business

- Equipment Purchase Requests: None

- Training Requests: None

- New Personnel: None

- Insurance: Renewal for Accident & Sickness signed.

- Patient Request for getting bill lowered, tabled with DC King to address this.

- KNOX Box: Residential KNOX Boxes to be purchased by the District will be lent out to residents at a cost of \$2000.00 for 10 boxes to be taken from Line Item # 5274, Trustee Fish made a motion to approve the purchase for 10 Residential KNOX Boxes, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

At 8:18 P.M. Trustee Beverage had to excuse himself from the meeting to attend to personal business.

- DC King stated that the District was awarded a FEMA Grant for the purchase of a Tender Engine. There was a brief discussion regarding using the Grant award.

- Radios: DC King stated that the Police Department purchased new radios with an encrypted new system and the Fire District has no way to communicate with them through the radios any longer, it will cost to supply each vehicle with a new radio to be taken out of Line Item # 5287. Trustee Hyatt made a motion to purchase radios from Digital Sky

- Station Kitchen Cleaning: There was a brief discussion regarding hiring a professional cleaner (Dukane Contract Services) to deep clean the kitchen. This has been tabled until DC King can get other quotes.

- Carpet Cleaning: DC King asked if Spectrum Restoration can clean the carpeting through-out the building at a cost of \$1300.00 (attached), Trustee Fish made a motion to approve the building's carpet cleaning, seconded by Trustee Hyatt, Trustee Fish voted yes and Trustee Hyatt voted yes.

- Kitchen Appliance Repair: This discussion has been tabled.

- Purchase T-Shirts & Sweatshirts: Lieutenant Gruca presented costs for 70 T-Shirts and 70 Sweatshirts with a single color is \$439.45 for T-Shirts and single color Sweatshirts is \$823.44. The colored T-Shirts is 556.36 and the colored Sweatshirts is \$1094.91 to be taken out of Line Item # 5240 Trustee Hyatt made a motion to approve the purchase of 70 T-Shirts and Sweatshirts colored not to exceed \$600.00 and \$1100.00, seconded by Trustee Fish, Trustee Hyatt voted yes and Trustee Fish voted yes.

Approximately at 8:43 P.M. The Board entered into Executive Session.

At 9:03 P.M. the Board re-entered the Regular meeting, Trustee Hyatt made a motion to adjourn the regular meeting, seconded by Trustee Fish, Trustee Hyatt voted yes and Trustee Fish voted yes.