

Sandwich Community Fire Protection District

Regular Meeting Minutes

May 16, 2019

7:00 P.M.

Present: Trustee President – Jeff Beverage
Trustee Treasurer – Jeff Hyatt
Trustee Secretary – Chuck Fish
District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance:

Trustee Beverage opened the meeting at 7:08 P.M. Trustee Beverage opened the Public Hearing for the Budget, there were no attendees so the public hearing was closed.

2. Review, Discussion and Approval of Previous Meeting Minutes:

Trustee Beverage made a motion to accept the previous meeting minutes as presented, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

3. Treasurer's Report:

4. Correspondence:

Trustee Beverage stated there were 4 Thank you cards from Jayden Moore, Alize Sanchez, Bernadette Sheely and Geena Rerucha thanking the Fire Department for their service.

5. Visitors:

None.

6. Trustee Beverage made a motion to approve the 2019-2020 Budget as presented, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

7. Trustee Beverage made a motion to approve the 2019-2020 Ordinance for the 2019-2020 Budget as presented to the Board by Attorney Flaherty, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

8. Trustee Hyatt made a motion to approve Lieutenant Hagerty to attend the Company Fire Officer class provided by Romeoville Fire Academy for a cost of \$975.00, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

9. Trustee Hyatt made a motion to approve the publication for bids with specifics for exterior painting of the building, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

Executive Session:

Trustee Beverage ordered the meeting into Executive Session at 7:20 P.M.

Trustee Beverage opened the regular meeting at 7:52 P.M., Trustee Fish explained the administrative assistant's hours will be 36 hours a week with a 2.5% raise, the position is a salaried position with 12 equal payments, the position's salary is budgeted at \$30,700.80 annually with monthly checks to be \$2558.40. As for meetings Jackie will come in later or leave earlier on her day of choice to compensate for meetings. Trustee Fish made a motion to accept the administrator assistant's pay as presented, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

Adjournment:

Trustee Beverage made a motion to adjourn the meeting at 7:56 P.M. seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

Approved:

Board of Trustee Secretary