

Sandwich Community Fire Protection District

Regular Meeting Minutes

October 9, 2018

7:00 P.M.

Present: Trustee President – Jeff Beverage
Trustee Treasurer/Secretary – Jeff Hyatt
Chief – Jason Pruski
Deputy Chief – Nate King
District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance:

Trustee Beverage called the meeting to order at 7:02 P.M.

2. Review, Discussion and Approval of previous meeting minutes:

Trustee Beverage made a motion to approve the previous meeting minutes, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.

3. Treasurer's Report:

Trustee Hyatt stated that the total cash on hand is \$2,119,591.70 and the total of the disbursements is \$381,883.46, Trustee Beverage made a motion to accept the Treasurer's report as presented, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.

4. Correspondence:

Trustee Beverage read a thank you letter along with a donation of \$200.00 from Clifford Miller, and also read a thank you letter along with a donation of \$100.00 from Nancy Hartman.

5. Attorney's Report:

None.

Old Business

- The approval for a Trustee vacancy was tabled.
- There was a discussion regarding downsizing and refurbishment of 425 with Deputy Chief King offering different solutions for refurbishing 425, followed by a discussion regarding Capital Outlay line items. Chief stated that he has a quote for painting the outside of the Fire Station and can have a firm bid for the next meeting.
- Ambulance Fee Ordinance: Trustee Beverage made a motion to approve the Ambulance Fee Ordinance (attached) as accepted and revised, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.
- Policy Updates: Trustee Hyatt made a motion to approve the second Ambulance pay (attached), seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Hyatt voted yes.
- Department Organizational Chart, Application for hire, Communicable Disease, Identity & Privacy Protection, Trustee (attached) Trustee Beverage made a motion to approve each of these policies, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.
- Target Solutions Agreement: Chief stated that this is an online training agreement for numerous classes for \$3510.00 with \$2554.00 to come out of Line Item # 5286 (Illinois Public Risk Fund Grant) and the rest to come out of 5271 (Training), Trustee Beverage made a motion to approve the Target Solutions Agreement not to exceed \$3510.00, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.

New Business

- Personnel Business:

Chief stated that he is removing Samantha Harding tonight. Chief stated that he is hiring 2 new Cadets Brandon Etheredge and Nicholas Paveza.

- Equipment Purchase Request:

Station Server and Computer Upgrades at a cost of \$9044.00 this request is tabled.

- Training Requests:

Training Facility discussion is tabled.

- Tax Levy Summary:

Trustee Beverage made a motion to keep the CPI at 2.1%, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.

Adjournment:

Trustee Beverage made a motion to adjourn the meeting at 8:22 P.M., seconded by Trustee Hyatt
Trustee Beverage voted yes and Trustee Hyatt voted yes.