

# **Sandwich Community Fire Protection District**

## **Regular Meeting Minutes**

November 8, 2018

7:00 P.M.

Present: Trustee President – Jeff Beverage  
Trustee Treasurer/Secretary – Jeff Hyatt  
Chief – Jason Pruski  
Deputy Chief – Nate King  
Lieutenants – Derek Hagerty, Zach Morel and Phil Gruca  
Administration Chief – Mike Pruski  
District Secretary – Jackie Gramme  
Chuck Fish  
Todd Latham VFW Rep.

### 1. Call to Order / Pledge of Allegiance:

Trustee Beverage opened the meeting at 7:00 P.M., Trustee Beverage made a motion to nominate Chuck Fish as the temporary replacement Trustee for Matt Weismiller, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes. Trustee Beverage swore in Chuck Fish as the temporary Trustee Secretary.

### 2. Review, Discussion and Approval of previous meeting minutes:

Trustee Hyatt made a motion to approve the previous meeting minutes, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes.

### 3. Treasurer's Report:

Trustee Hyatt stated that the cash on hand was \$\$2,091,253.12 and the total disbursements are \$ 73,563.16. Trustee Beverage made a motion to accept the Treasurer's report as presented, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

4. Visitor Todd Latham from the VFW was addressed by Chief Pruski reading the city of Sandwich's building code for parking lots. There was a mutual understanding that the city has approved the VFW's parking lot design. Trustee Beverage stated that the Fire District will not stand in the VFW's plans for their parking lot.

### 5. Correspondence:

Trustee Beverage stated that the District received a thank you card and donation from Don & Starr Frederick and a thank you card from Scott Francis from Dojo Dynamics.

### 6. Chief's Report:

Chief stated what Grants the District has applied for. Chief stated that the pinning ceremony went well with about 45 attendees promoting 3 Lieutenants and an Engineer. Chief Stated that there many community events that the District participated in. Chief stated that the Target Solutions is going well with Lieutenant Morel taking charge of that. Chief stated that Augustine Brothers Painting will have the training room painted by the December appreciation dinner night. Chief stated that the lighting update will take place soon. Chief stated that the radio upgrade will take place next week. Chief stated that there was a significant repair for one of the ambulances, with 451 getting new tires. Chief stated that the Department ID's are finished. Chief stated that Chief Jordan from the Oswego Fire Department is interested in purchasing the Smoke Trailer. Lieutenant Hagerty stated that EMS has switched over to the ESO system for reports cutting down time spent writing reports, and being paperless, which started November 1<sup>st</sup>. Chief stated that the Station generator needed a new turbo. Chief stated that Deputy Chief King is working on the headsets for the tower ladder truck. Chief stated that Assistant Chief Boring has met with Verizon exploring options to combine the phone system to one

company. Deputy Chief King explained that the new CAD system is to be in place by December 11<sup>th</sup>, with the GPS's installed.

### **Old Business**

- There were no snow plow bids.
- Chief presented the Organizational Chart (attached), Trustee Fish made a motion to approve the Organizational Chart, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.
- Deputy Chief King presented some options for downsizing the vehicles, examples are (attached). Re-chassis will cost \$550,000.00, the E1 purchase price is \$900,000.00, Alexis's truck is \$694,000.00. Trustee Hyatt made a motion to send out for bids, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

### **New Business**

#### **- Personnel:**

Chief wants to hire Glenn Banaszak as a recruit, Trustee Fish made a motion to approve the new hire, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

#### **- Equipment / Gear Purchase:**

Chief asked to purchase ¼ zip sweatshirts for members of the District and High Visibility winter jackets, the sweatshirts are \$2100.00 to be taken out of line item # 5250 and the High Visibility jackets are \$699.00 each for Chief, Deputy Chief and Assistant Chief to be taken out of line item # 5240. Trustee Beverage made a motion to approve the purchases for the sweatshirts and the jackets, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

#### **- Training Request:**

Lieutenant Hagerty wants to take the Lead Instructor class in Joliet for \$395.00, Trustee Hyatt made a motion to approve the Lead class, seconded by Trustee Fish, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

#### **- Insurance:**

Chief stated that the Accident and Sickness policy is the same policy with the same cost, Trustee Hyatt made a motion to approve the renewal for the insurance, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

#### **- Special Meeting:**

Trustee Hyatt made a motion to approve the special meeting for December 4<sup>th</sup>, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.

### **Adjournment:**

Trustee Beverage made a motion to adjourn the meeting at 8:37 P.M. seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Hyatt voted yes and Trustee Fish voted yes.