

**Sandwich Community Fire Protection District**  
**Regular Meeting Minutes**

April 10, 2018

7:00 P.M.

Present: Trustee President – Jeff Beverage  
Trustee Secretary – Matt Weismiller  
Trustee Treasurer – Jeff Hyatt  
Chief – Jason Pruski  
District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance:

Trustee called the meeting to order at 7:07 P.M.

2. Review, Discussion and Approval of previous meeting minutes:

Trustee Hyatt made a motion to approve the previous meeting minutes, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

3. Treasurer's Report:

Trustee Hyatt stated that the total cash on hand is \$1,807,616.86 and the total disbursements are \$65,230.78, Trustee Beverage made a motion to accept the Treasurer's Report as presented, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

4. Correspondence:

Trustee Beverage stated that the District received a thank you letter from Kurtz Ambulance Service for partnering with the District for the past 7 years.

5. Attorney's Report:

None

6. Visitors:

Families of the Paramedics and Medics receiving their Life Saving Award Bars.

7. Executive Session:

None

8. Chief's Report:

Chief Pruski stated that Augustine Brothers will be here in the next few days for painting, CJ Bonestead was at the station April 6, 2018 to start the electrical work needed, all the equipment purchase requests that were ordered in this fiscal budget are in and the tablets are being installed by Assistant Chief Boring, the Auto Body class at IVVC has begun the work on the Jeffrey, there were over 70 people attending the IDOT Flaggers Course held here at the station, the Skittles group from IVVC will be hosting a pancake breakfast on Sunday the 15<sup>th</sup> from 8:00 to noon, Blaze in the City is coming up in June with downtown events, there will be a few EMS classes being held here at the station, next month there will be a large list of surplus equipment to approve, one of the bigger items will be the trailer stored at IVVC, KenCom started entering all of Sandwich's info into the new system, the FEMA Grant was denied.

The awards ceremony begins, the Life Saving Awards were given to Paramedic Phil Sinetos, Paramedic Jacob Johns, Medic Mitch Johns and Medic Mitch Morel for their response to an auto accident on March 12, 2018 where there was a patient with sudden cardiac arrest, the crew started high quality CPR with defibrillation, until the patient's heart beat on it's own, if not for this crew's response and high quality care this patient would not

have had a chance to return home to his family. Chief Pruski presented the crew with their uniform Life Saving Bars.

### **Old Business**

- Trustee Beverage made a motion to approve the Fire Plan Examiner Inspection job's position, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Trustee Beverage made a motion to approve the EMS Metro contract, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Ringale Donation to be decided at a later date with the check deposited into a special line item income and expense.
- 2018-2019 Budget tabled for now.

### **New Business**

- There will be a work meeting Tuesday April 17, 2018 at 6:00 P.M. for the 2018-2019 Budget.
- Trustee Hyatt made a motion to appoint Rick Menth to work under Assistant Chief Boring in the Fire Prevention Bureau with an annual stipend of \$2500.00 pro-rated from 12-1-2017, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- ROG' Driver's License Requirements, Minimum Emergency Response Volunteer Percentage 20%, Cancer Awareness & Prevention, Smoking Policy, EMS "Jump Company" Modified Response Plan the definitions were emailed to the Trustees, Trustee Weismiller made a motion to accept the ROG's presented, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Equipment Purchase Request: None
- Training Requests: Chief stated that Kylie Michaels and Samantha Harding want to take an online course for ISFI Basic Firefighting Training MOD A at a cost of \$300.00 each, Trustee Hyatt made a motion to approve the online training course, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes. Chief wants to send 6 Cadets to the Cadet Fire School at IFSI Fire College at a cost of \$525.00 per student with 2 chaperones at a cost of \$275.00 each to be discussed at the next monthly meeting.
- IPRF Pooling Agreement: Illinois Public Risk Fund made changes to the existing and wanted every District to be aware. Trustee Beverage made a motion to acknowledge receiving the IPRF Pooling Agreement, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Trustee Weismiller made a motion to perform a line item transfer from Line Item # 5212 (Officer's Pay) to Line Item #6142 (Clerical) in the amount of \$2152.00, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

### **Adjournment:**

Trustee Hyatt made a motion to adjourn the meeting at 8:23 P.M. seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.