

**Sandwich Community Fire Protection District**  
**Regular Meeting Minutes**

December 12, 2017

7:00 P.M.

Present:                   Trustee President – Jeff Beverage  
                              Trustee Secretary – Matt Weismiller  
                              Trustee Treasurer – Jeff Hyatt  
                              Chief – Jason Pruski  
                              District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance:

Trustee Beverage called the meeting to order at 7:00 P.M..

2. Review, Discussion and Approval of previous meeting minutes:

Trustee Beverage made a motion to accept the previous meeting minutes, with an exception from Trustee Weismiller stating that the Board moves to strike from the December 5<sup>th</sup>'s meeting agenda the wording "Approve Workmen's Compensation Policy to say Approve Accident & Sickness policies, tonight's meeting's agenda is to approve Workmen's Compensation Policy, Seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

3. Treasurer's Report:

Trustee Hyatt stated that the total cash on hand is an adjusted amount due to receiving an Andres Medical Billing invoice turned in late after reports were printed, the true cash on hand is \$1,992,594.69 and the total disbursements are \$80,057.18, Trustee Beverage made a motion to accept the Treasurer's Report as presented, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

4. Correspondence:

Trustee Beverage stated that the District received a letter from former Chief Rimgale's family thanking the District for his memorial, the District received a sympathy card from Taylor Knapp from Chester, New York for the passing of former Chief Rimgale.

5. Attorney's Report:

None.

6. Visitors:

None.

7. Executive Session:

Trustee Beverage made a motion to enter into Executive Session at 7:03 P.M., seconded by Trustee Hyatt. Trustee Beverage re-opened the regular meeting at 7:25 P.M..

8. Chief's Report:

Chief Pruske stated that at the next monthly meeting he will present new Intergovernmental Agreements for the new KenCom CAD's annual fees, which will ultimately replace the current Firehouse. Chief stated that all the hoses and ladders have been inspected with 5 hard sleeves failing inspection that are over 25 years old. Chief stated that all 6 medics have completed their required 2 hour drive time on 442, as soon as the vehicle can be registered it will be in service. 442 has been serviced, there was a lack of heat in the back and due to the air conditioning under the ambulance the exhaust will not be switched to the opposite side. Chief stated rumors aside, the Department is not looking at new vehicles, Deputy Chief King reached out to Doug at

Alexis regarding downsizing and redoing some chassis' for the International Tanker 425. Chief stated that the carpets will be cleaned in between the holidays, the District borrowed Newark's 20X30 flag for the memorial and it was torn in the wind that day at a cost of approximately \$470.00. Chief handed out copies (attached) of the legal notice to bidders for 450 the Ford Crown Victoria. Chief stated that the Jeffrey is still at IVVC. Chief stated that at the last MABAS meeting there was a discussion regarding the FEMA Grant for the SCBA equipment and turn out gear. Chief stated that the last fire was well attended including mutual aid and one of the District's Firefighters was transported to Valley West for chest pain and was discharged with no orders and he checked in with his personal physician and given a clean bill of health.

### **Old Business**

- Building Sign (tabled)

### **New Business**

- Personnel: 2 new cadets currently in the EMT class at IVVC, Kylie Michael and Samantha Harding.
- Training Requests: Phil Gruca would like to attend Basic EMTB course at Romeoville Academy for \$975.00 with the following requirements 1, successfully passes the course, successfully passes the state exam, maintains the certification for 4 years, successfully tests into Northwest system within 30 days, completes the ride-along program with the District, has to keep his CE & State current with Northwest, be available for a second ambulance call and signing the agreement, and providing his own transportation. If these requirements are not met he will pay the District back the \$975.00. Trustee Beverage made a motion to approve the EMT Class, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Equipment Purchase Requests: None.
- Land Lease: Secretary to send out a new land lease for the Pratt Road property for 2018.
- Zoll Contract: The contract only needs to be filed with no signatures required.
- Public Hearing: Trustee Beverage opened the Public Hearing to approve the Amended Budget for 2017-2018, Trustee Beverage made a motion to approve the Amended Budget for 2017-2018, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Worker's Compensation: Chief stated that the premium has an increase of \$1157.00, Trustee Hyatt made a motion to approve the Worker's Compensation Insurance, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Tax Levy: Trustee Hyatt made a motion to set the Tax Levy at 3.4%, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- DME: Trustee Weismiller made a motion to approve DME Inspection with the Fire Marshall, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Surplus Equipment: Trustee Weismiller picked up the surplus tires from Truck 481 to be sold at a later date. Trustee Weismiller made a motion to sell the surplus tires, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

Adjournment: Trustee Beverage made a motion to adjourn the meeting at 7:57 P.M., seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.