

Sandwich Community Fire Protection District
Regular Meeting Minutes

September 19, 2017

7:00 P.M.

Present: Trustee President – Jeff Beverage
Trustee Secretary – Matt Weismiller
Trustee Treasurer – Jeff Hyatt
District Secretary – Jackie Gramme
Chief – Jason Pruski
Deputy Chief – Nate King
Firefighter – Mike Pruski

1. Call to Order / Pledge of Allegiance:

Trustee Beverage called the meeting to order at 7:01 P.M.

2. Review, Discussion and Approval of previous meeting minutes:

Tabled until previous meeting minutes are corrected.

3. Treasurer's Report:

Trustee Hyatt stated that the total cash on hand is \$2,019,388.63 and the total disbursements are \$61,112.43, Trustee Beverage made a motion to approve the Treasurer's Report, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

4. Correspondence:

There was a brief discussion with Deputy Chief King and the Trustees regarding one of the Fire Vehicles. Trustee Beverage stated that the District received correspondence from the City of Sandwich in the form of a check for Fire Department Reviews & Inspections for \$750.00, from Hearts In Motion asking for any surplus equipment to help firefighters in Central and South America, from Carter Aktabowski from the Sandwich Police Department thanking the Fire District for help the National Night Out which was a success, from Marlene with Source One thanking the Fire District in with helping the Plano Firefighters in putting out a recent fire at their facility, from MC2 for electricity supplier with an opt out card which was signed and returned to MC2, from Weber & Associates regarding the annual audit stating that there weren't any findings for the fiscal year 2017-2017, there was a proposal from Spectrum Restoration for carpet cleaning services Trustee Hyatt tabled this discussion for the next meeting. (All Attached) There was a brief discussion regarding truck maintenance.

5. Attorney's Report:

None

6. Visitors:

None

7. Executive Session:

None

8. Chief's Report:

Chief Pruski stated that the Chief's report will be covered throughout the rest of the Agenda.

Old Business

- HIPPA Training: Chief Pruski stated that the Chief and the Deputy Chief will become the HIPPA Officers after proper training is acquired, Trustee Beverage stated that he has no objection to that.

New Business

- Personnel Business: EMT Abby Fasnacht is resigning from the EMS to accept a position with Bristol Kendall Fire District, replacing her will be Derek Hagerty. Chief stated that he would like to bring on two new cadets, Tristin Brittingham and Mason Duvall, Trustee Beverage made a motion to hire the two new cadets, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Training Requests: None
- Equipment Purchase Requests: Chief stated that all of these requests will be coming out of Line # 5240, Assistant Chief Boring is asking for three packs of safety glasses, ten wire cutters and 10 utility gloves to be purchased from Amazon and Rural King for \$360.00 plus shipping, Service awards for the year not to exceed \$850.00 to be taken out of Line # 6200, ten Nomex Hoods and eight pairs of gloves for a total of \$776.00 plus shipping to be taken out of Line # 5240, Trustee Hyatt made a motion not to exceed \$1800.00 for the equipment purchase requests, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Caller ID: Chief is requesting Caller ID to be installed on the Station's phone system for a variety of reasons, for a one time cost of \$400.00. Chief will have our phone tech look into retrieving voicemail messages from other phones outside of the Station. Trustee Hyatt made a motion to purchase the necessary equipment to install Caller ID on the phone system not to exceed \$400.00, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Station Alert System: Chief has asked to go ahead and pay the Annual Maintenance for the Station Alert System to Bristol Kendall Fire District.
- Centruce/Midland State Bank: Trustee Weismiller stated that Midland State Bank bought out Centruce Bank, notifications were sent out by Midland that the District's checks will no longer be valid to use, Trustee Weismiller made a phone call to Midland regarding the use of the checks we are still currently using and was told that our checks will still be usable for the next three years.
- Station Brick Paver Repair: Chief stated that he met with Aztec Landscaping, they told him that the middle section of the bricks is good and he would need to go about 3 feet in on all sides to bring them up to the curb and sidewalks for \$1500.00, and \$300.00 to fix the blocks on the side of the building that have settled and glue the caps on, for a total of \$1800.00. Trustee Hyatt made a motion to accept Aztec's proposal not to exceed \$2000.00, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- MC2 Electricity Supplier: Trustees will opt out (see Correspondence)
- Open House Supplies / Face Painter: Chief stated that our Open House is October 12, 2017 and is letting the Board know that \$450.00-\$500.00 for cookies and the face painter to be taken out Line # 5273.
- Surplus Equipment: Chief stated that there is an old electric Amkus unit that came off of the squad many years ago that he would like to declare surplus, the roll out tray in the back of the Battalion to be declared surplus, and the old firehose to be declared surplus, Trustee Weismiller stated that he would contact the Chief from Queens City to see if they would like any of the surplus equipment. Trustee Weismiller made a motion to deem these equipment surplus seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

At this time the meeting is being moved to the bay to look at Plainfield's Ambulance for possible purchase. Chief Pruski stated that he emailed Attorney Flaherty regarding funds for Ambulance purchases (Attached), Chief also stated that the cots would need to be modified to accommodate a new ambulance, but regardless the cots have to be modified because the DeWalt batteries will no longer be available. Trustee Beverage made a motion to offer Plainfield \$75,000.00 for their 2012 and 2013 ambulances, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

Adjournment: Trustee Beverage made a motion to close the meeting at 9:05 P.M. seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

