

Sandwich Community Fire Protection District
Regular Meeting Minutes

July 11, 2017

7:00 P.M.

Present: Trustee Secretary – Matt Weismiller
Trustee Treasurer – Jeff Hyatt
Chief – Jason Pruski
District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance:

Trustee Weismiller called the meeting to order at 7:00 P.M.

2. Review, Discussion and Approval of previous meeting minutes:

Tabled until next monthly meeting.

3. Treasurer's Report:

Trustee Hyatt stated that there is a correction to the Cash on Hand and the Disbursements as follows; the correct amount for the Cash on Hand is \$1,935,020.32 and the correct total for Disbursements is \$56,878.63, Trustee Weismiller made a motion to accept the corrected amounts for the Treasurer's Report, seconded by Trustee Hyatt, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

4. Correspondence:

Trustee Weismiller stated that the Chief received a thank you letter from the Bristol Kendall Fire Protection District Operations Chief, Timothy Fairfield for the help with the 2nd level box alarm on June 13, 2017 under high heat weather, Chief Fairfield was extremely grateful. (Attached).

5. Attorney's Report:

None

6. Visitors:

None

7. Chief's Report:

Chief stated that there has been no changes to the Grant status or info regarding the Jeffrey, Chief stated that the new website is up and running. Chief attended a meeting regarding the possible joined effort with the city and the schools to set up a community fuel station (lower fuel costs) due to a possible misunderstanding Chief was under the impression that the pumps were already installed and there would be access to them, but that is not the case, there would be a 3 way cost for an access road and concrete around the pumps to be constructed with installation of the facility and pumps (attached) and at this time there would be no savings of costs for at least 7 years. Chief stated that he will go back to the meeting and explain why the Fire District is not interested in participating with this endeavor. Chief stated that the District will be participating in the National Nite Out with the Police Department, which will have a car show, a helicopter will be flying in with kiddie water fights and bounce houses along with the District's smoke house, with Touch-a-Truck and child seat safety installation on August 1st to be held closer to the Fire Station than last year. Chief stated that the annual vehicle maintenance is almost complete, 420 and 421 are going in the following week and the District has started using Kendall County Repair for some of the maintenance and repair for a variety of reasons, all the trucks have passed their tests, with small issues to be corrected, 441 is going to Todd's Thursday for a noise, 442 is leaking oil through the head gaskets and Todd cannot service it because the cab has to be lifted and there isn't room in his shop, Chief will get quotes to repair this from Ford or Kendall County Repair. Chief stated that he obtained a list of supplies needed for the Fair.

Old Business

- Prevailing Wage is a closed matter established at the previous meeting.

New Business

- Personnel: Karl Crist has been transferred to Toledo Ohio and gave his resignation, Chief is putting a recruit on notice for non-attendance to fire calls.

- Training Requests: Chief will look into whether Fire Districts need any formal training for HIPAA to be discussed at the next scheduled meeting.

- Equipment Purchase Requests: Assistant Chief Boring is requesting two 300 foot ropes with bags and ten 14mm Delta's for TRT at a price of \$1027.69 to be taken out of line item # 5220, six pairs of structural boots from MES/Globe at a price of \$380.00 each for a total of \$2280.00 to be taken out of line item # 5240, six polo shirts from MES/5-11 at a price of \$55.00 each for a total of \$330.00 to be taken out of line item # 5250, one EMS yellow reflective jacket for \$262.50 to be taken out of line item # 5251, Assistant Chief is asking to use \$3028.00 of the Grant money from IPRF to go towards the purchase of tactical equipment, and \$5000.00 more to purchase 4 sets of protective gear. Assistant Chief wrote on his request (attached) that the new Fire Prevention Ordinance was introduced at the Sandwich City Council meeting and is awaiting feedback. There is a list of properties that have been or are currently under review by the Fire Prevention Bureau (attached). Trustee Weismiller made a motion for the purchase of all the items requested at this meeting, seconded by Trustee Hyatt, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

Adjournment: Trustee Weismiller made a motion to adjourn the meeting at 7:33 P.M. seconded by Trustee Hyatt, Trustee Weismiller voted yes and Trustee Hyatt voted yes.