

Sandwich Community Fire Protection District

Regular Meeting Minutes

Present: Trustee President – Jeff Beverage Absent
Trustee Secretary – Matt Weismiller
Trustee Treasurer – Jeff Hyatt

1. Call to Order and Pledge of Allegiance:

Trustee Weismiller called the meeting to order at 7:00 P.M.

2. Review, Discussion and Approval of the previous meeting minutes:

Trustee Hyatt made a motion to approve the previous meeting minutes, seconded by Trustee Weismiller, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

3. Treasurer's Report:

Trustee Hyatt stated that the cash on hand is \$2,346,307.57 and total disbursements were \$57,334.86, Trustee Weismiller made a motion to accept the Treasurer's report and pay the bills, seconded by Trustee Hyatt, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

4. Correspondence:

Trustee Weismiller stated that the Jack Steinhoff family sent a thank you card for Retired Chief Steinhoff's Fire Department walk through and the Sandwich Community Fire Protection District's participation.

5. Attorney's Report:

None

6. Visitors:

None

7. Chief's Report:

Chief Pruski stated there was no word on the FEMA Grant, the tablets are due to ship on the 25th, the Ambulances are going through safety lane checks, Alexis was out to repair a valve on 425 Deputy Chief King fixed the other valve, 471 is starting rough, if it keeps acting up it will be sent to the Cummins Dealer in Rochelle, some trucks need new tires, all the quotes are from Arneson Tire the quote for 420's rear tires is \$2124.00, the quote for all the tires on 425 is \$5224.04 and the quote for rear tires for 481 is \$5436.40 for a total of \$12,784.44. Chief Pruski stated that 425 has the oldest tires. Chief Pruski stated that the work on the Jeffrey has begun at IVVC, the box cards are being entered into the CAD. Chief Pruski stated that he has been doing school fire inspections with the State Fire Marshall's Office. Chief stated that Assistant Chief Boring and the city are working on the amendments for the Fire Code, there are 9 projects that through the city's fee structure will generate \$750.00 so far for the District. Chief stated that some turnout gear has been sent in for repairs and the Chaplain's coat is getting a patch put on it. Chief Pruski stated that the Starcom radio in 451 will not be funded by the State anymore and the yearly fee will be \$100.00. Chief Pruski stated that the District will attend a career fair at the high school on the 16th, Chief and Firefighters P. Sinetos and E. Morris will be there, the table cloth arrived and will be used at the career fair. Chief Pruski stated that the Division 14 meeting will be held at the Fire Station on the 15th. Chief stated that Assistant Chief Boring set the TRT training schedule for the year, to be held at the District's station and was sent to Bristol/Kendall Fire, training will be the 2nd Saturdays each month. Chief stated that with the box cards being wrapped up the 11 ROG chapters have been agreed upon by the District's Officers Pruski, King and Boring. Chief Pruski stated that the annual checks for the building have started, the extinguishers are complete, flow testing for the SCBA's is scheduled, the State arrived to do the elevator and it was expired the State Fire Marshall's inspector issued a temporary permit good for 60 days, the elevator needs 2 stop sticks and the technician for DME Elevators stated that our elevator isn't

manufactured anymore so he was going to talk with his employer about making some, the cots and stair chairs are scheduled, the rest of the annual inspections will be scheduled as they call to remind us, the flow tests, the sprinklers etc. Chief Pruski stated that he met with an individual who has to perform community service, he will be doing some painting and staining and applying the rubber trim in the bathrooms, he will start on March 4th. Chief Pruski stated that Deputy Chief King attended a meeting at Kish, EMS is looking at a new reporting system because Zoll is not functioning properly, the system is on Version 3 and should be at Version 6, the update will be no charge for the District. A new report writing software company is being looked at by all the DeKalb County Fire Chiefs.

8. Executive Session:
Postponed.

Old Business

- Kurtz: Attorney Flaherty stated to Chief Pruski that Kurtz Ambulance Service contract is good for another year before requesting bids for an ambulance service contract, the process for requesting bids should begin in December 2017.
- Fire Recovery: Chief Pruski stated that he was able to get a copy of a Fire District's Ordinance regarding fund recovery for out of town individuals involved in a vehicle accident in Sandwich, and they are determined to be at fault, which he will forward to Attorney Flaherty for approval for the District to approve at a Board of Trustee meeting at a later date.
- An attorney for a patient the District serviced sent a request to have her bill lowered after she was already paid \$25,000.00 from her insurance, it was agreed upon to have Andres Medical Billing to bill her for the full amount.

New Business

- Training Requests: Chief Pruski stated that J. Johns and J. Gruca have requested to take the Advanced Technician Firefighter Academy Course at Romeoville for a cost of \$525.00 each, P. Sinetos has requested to take the Management I at Romeoville for a cost of \$345.00, Z. Morel has requested to take the Tactics I and Management I at Romeoville for a cost of \$345.00 each. Trustee Weismiller made a motion to approve the training requests for a total of \$2085.00 to be taken out of line item# 5271, seconded by Trustee Hyatt, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Equipment Purchase: Chief Pruski is requesting 6 helmets, 18 helmet fronts, 18 passports, 4 TetraHedrone sheets and 6 flashlights for a total of \$3170.70 to be taken out of line item# 5240, Trustee Weismiller made a motion to approve the equipment purchase requests, seconded by Trustee Hyatt, Trustee Weismiller voted yes and Trustee Hyatt voted yes.
- Line Item Transfer: Chief Pruski stated that he would like to look at the line item transfer at the end of the fiscal year to be sure the proper amount is transferred. Postponed.
- Tentative Budget: Trustee Weismiller made a motion to approve the Tentative Budget for 2017-2018 to be available for inspection for thirty (30) days at the Station and published in the paper of said inspection, seconded by Trustee Hyatt, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

Adjournment

Trustee Weismiller made a motion to adjourn the meeting at 7:29 P.M., seconded by Trustee Hyatt, Trustee Weismiller voted yes and Trustee Hyatt voted yes.