

Sandwich Community Fire Protection District Regular Meeting Minutes

January 12, 2016

7:04 P.M.

1. Call to Order and Pledge of Allegiance:

Meeting called to order at 7:00 P.M. by Trustee Beverage.

2. Review, Discussion and Approval of previous meeting minutes:

Trustee Hyatt made a motion to accept the previous meeting minutes as presented, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

3. Review, Discussion and Approval of the Treasurer's Report:

Trustee Hyatt stated that the totals did not include a check for Mercury Systems (Station Alert System) after that check was cut it changed the cash on hand to \$1,571,955.77 and changed the total disbursements to \$78,717.59. Trustee Beverage made a motion to accept the Treasurer's Report, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes. Trustee Hyatt stated that all the tax monies are in and the totals are 5-6% short of last year's.

4. Correspondence:

Trustee Beverage stated that Kurtz sent a Christmas Card and Desk Calendars.

5. Attorney's Report:

None

6. Visitors:

None

7. Chief's Report:

Chief stated that he wrote Thank You letters to all the Departments that responded to the Gord Fire. Chief stated that the Elevator Certificate arrived. Chief stated that there are departments claiming to have sustained damage to Turn Out Gear and Vehicles from the Gord fire, he's trying to establish what type of insurance Mr. Gord had. Chief stated that the Department received the ISO Rating performed by Dominic Santana and it is a 4Y, there are areas which can be improved upon, SCFPD was only 1 and a half points from becoming a 3. Trustee Weismiller asked what the rating was before this inspection and Deputy Chief Crane stated that it was a 5, Mike Pruski stated that each county gets it's own rating. Deputy Chief Pruski stated that a list of questions is being put together to better understand the ISO ratings.

8. Executive Session:

None

Old Business

- Rick Menth stated that the city will direct new plan reviews regarding fire safety to the District and remodel reviews also, which the District will be compensated for. He stated that business owners have been calling about alarms and detectors. The District is getting positive PR. Trustee Beverage asked how violations will be handled, Rick Menth stated that we will start with counseling a resident, providing smoke and CO detectors and batteries. Commercial buildings will have a walk through with the Fire Inspector pointing out needs and changes throughout the building, the building manager will be given a list of things that need to be addressed, if they aren't then the City Building Department will be involved. Rick Menth stated that pre-planning buildings help the firefighters to know where doors are, if there are chemicals in the building, stairways for Firefighter safety etc. Trustee Weismiller asked if there was an Ordinance for fees, Rick Menth stated that there is one from 2006 but it needs to be revised. Rick Menth stated that as soon as the City gets a building inspector in place there will be a fee schedule. Trustee Beverage stated that the new ROG's need to be approved before a Fire Marshal is approved. Mike Pruski stated that his thoughts are that the ROG"s need to be revised and new ones added.

- There was a brief discussion regarding the Gord fire.

-Chief Rimgale stated that the Board was presented with a proposal for a contract to lease a new copy machine. The lease cost is \$230.00 per month. There was a discussion about how often ink is purchased and the cost with the current printer. Copier discussion is tabled until a dollar total can be obtained.

New Business

- Personnel Business/ Deputy Chief Pruski stated that everyone has completed the IDOL training with the exception of Greg Young.

- EMS Issue/ Deputy Chief Pruski stated that Mike Platt and Aaron Dettman covered shifts for the EMT's on two separate occasions. They are not contracted with Kurtz therefore Kurtz cannot pay them, the SCFPD is responsible for their wages. Mike Platt worked 5 five hours at \$11.00 per hour and Aaron Dettman worked 24 twenty four hours at \$16.00 per hour, SCFPD owes Mike Platt \$55.00 total and Aaron Dettman \$384.00. Deputy Chief stated that there is enough money in Firefighter Pay line item# 5211 to cover the total owed \$439.00. Deputy Chief Crane stated that the EMT workers did not work out replacement EMT through Kurtz and Platt & Dettman are not contracted through Kurtz. Trustee Hyatt made a motion to pay Platt & Dettman for covering the shifts, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

- Training Requests/ Attached. The secretary is requesting 2 courses in Quickbooks at Waubonsee. Tuition to be taken out of line item # 5271 and meals to be taken out of line item # 5274, Trustee Beverage made a motion to pay for the training requests not to exceed \$3500.00, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

-Equipment Purchase Requests/ Deputy Chief Crane stated that he needs 2 two Stryker batteries at a cost of \$600.00 to be taken out of line item # 5053, Trustee Weismiller made a motion to purchase 2 two Stryker batteries not to exceed \$600.00, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

- Carpet Cleaning Bids/ Attached, Trustee Hyatt made a motion to accept Spectrum's bid for \$1300.00 to be taken out of line item # 6081 seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

- Pay Schedule Change for Deputy Chiefs/ Deputy Chief asked for a pay schedule change for the 2 two Deputy Chiefs from quarterly to monthly, Trustee Hyatt made a motion to change the Deputy Chief's

pay to monthly as long as there aren't any complaints from the other Officers, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

Adjournment

Trustee Hyatt made a motion to adjourn the meeting at 8:28 P.M., seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.