

Sandwich Community Fire Protection District
Regular Meeting Minutes

June 14, 2016

7:04 P.M.

Present: Trustee President-Jeff Beverage
Trustee Treasurer-Jeff Hyatt

Absent: Trustee Secretary-Matt Weismiller

1. Call to Order and Pledge of Allegiance:

Meeting called to order at 7:00P.M.by Trustee Beverage.

2. Review, Discussion and Approval of the previous meeting minutes:

Trustee Beverage made a motion to approve the previous meeting minutes with the exception of a correction to be made on the date of the previous meeting minutes from 6-14-2016 to 5-10-2016, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.

3. Review, Discussion and Approval of the Treasurer's Report:

Trustee Hyatt stated that the total cash on hand is \$1,472,276.35 and the total disbursements are \$67,062.87. Trustee Beverage made a motion to accept the Treasurer's Report as stated, seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.

4. Correspondence:

Chief Ringale stated that he received an invitation to the new restaurant downtown called Freedom Hall. Deputy Chief Pruski stated that we did receive the refund check from Motorola for \$31,920.20. Deputy Chief Pruski stated that the money paid to Motorola originally was from the Radio Grant. Trustee Beverage stated that in the absence of Trustee Weismiller he wanted this statement to appear in the minutes as follows; When the former accountant wrote payroll checks in December she mistakenly wrote Jackie Gramme a payroll check, when that error was caught she manually changed the taxes paid to the Illinois Department of Revenue not realizing that the program Quickbooks already recognized that this tax payment wasn't for that pay period. The former accountant thought it went through and subtracted \$44.40 and it wasn't necessary. Because of this the Illinois Department of Revenue charged the District a late fee of \$10.20 which will be waived after they receive the District's letter of explanation.

5. Visitors:

None

6. Chief's Report:

Chief Ringale stated that he received a letter reminder that the elevator inspections are coming up. Chief Ringale wants to appoint Eric Morris as the Public Education Coordinator, to be in charge of putting together events such as Touch a Truck, Escorts, Fire Prevention Week, Boy Scout Meets the Fairgrounds, Open Houses, Birthday Parties, Fundraisers and various events, Escorts for Military Personnel and School Teams, for these events Eric Morris will need \$2150.00 to be taken out of Line Item 5273 for hats and cups. The Public Education Coordinator will have an annual salary of \$1000.00. Trustee Beverage made a motion to approve the purchase of the cups and hats and that the Public Education Coordinator to be paid an annual salary of \$1000.00, seconded by Trustee Hyatt. Trustee Beverage voted yes and Trustee Hyatt voted yes. Chief Ringale stated that he wants to appoint Rick Menth as the Fire Marshall for the Fire Inspection Bureau. Trustee Beverage tabled the appointment of the Fire Marshall until the next meeting.

Executive Session:

None

Old Business

- Trustee Beverage tabled talk for the Fire Recovery Ordinance.

New Business

- Deputy Chief Pruski stated that Eric Morris is requesting cleaning supplies and water in the amount of \$1005.75 to be taken out of line item# 6081 and line item# 5274. Trustee Hyatt made a motion to approve the purchase of cleaning supplies and water not to exceed \$1006.00, seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Hyatt voted yes.

- Deputy Chief Pruski stated that the Illinois Public Risk Fund monies are in and asked the Board of Trustees to purchase LED Lights for Engine 420 and Chevron Striping for Engine 425 and whatever is left over to be spent on Traffic Wands in the amount of \$2920.00. Trustee Hyatt made a motion to approve the purchase for the LED Lights, Chevron Striping and Traffic Wands in the amount of \$2920.00, seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Hyatt voted yes.

- Trustee Hyatt made a motion for the IVVC Lease to stay the same in the amount of \$3400.00, seconded by Trustee Beverage, Trustee Beverage voted yes and Trustee Hyatt voted yes.

- Chief Rimgale stated that he is retiring in July 2016. Trustee Beverage stated that Chief Don Rimgale will be the 5th Fire Chief including Mark Johnson to retire from the Sandwich Community Fire Protection District in a century. All of the Chiefs in between Leonard Gustafson and Chief Rimgale have never been reappointed or quit.

- Trustee Beverage tabled the approval for the Prevailing Wage Resolution to be voted on at the special meeting.

- Quik Kill contract will be voted on at the special meeting.

Adjournment:

Trustee Beverage made a motion to adjourn the meeting at 7:30 P.M., seconded by Trustee Hyatt, Trustee Beverage voted yes and Trustee Hyatt voted yes.