

Sandwich Community Fire Protection District
Regular Meeting Minutes

October 11, 2016

7:00 P.M.

Present: Trustee President-Jeff Beverage
Trustee Secretary-Matt Weismiller
Trustee Treasurer-Jeff Hyatt

1. Call to Order and Pledge of Allegiance:

Meeting called to order by Trustee Beverage.

2. Review, Discussion and Approval of the previous meeting minutes:

Trustee Beverage made a motion to accept the previous minutes as presented, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

3. Review, Discussion and Approval of the Treasurer's Report:

Trustee Hyatt stated that the monthly disbursements and cash on hand are amended due to a last minute check written. Trustee Hyatt stated that the cash on hand is \$1,954,004.81 and disbursements are \$ 204,442.45. Trustee Beverage made a motion to accept the amended Treasurer's Report, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

4. Correspondence:

None

5. Attorney's Report:

None

6. Visitors:

None

7. Chief's Report:

Chief Pruski stated that the District has 1070 calls to date. Chief Pruski stated that there are 34 fire signs in DeKalb county that need to be replaced, and the totals for Kendall and LaSalle counties will be checked soon. Chief Pruski stated that 50 & 51 are back from service, 420 & 461 had flat tires to be repaired, and there are a few trucks to be taken in for annual service. Chief Pruski stated that there has been an issue with Ambulance Reports, Deputy Chief King drew up a directive for all EMS personnel to complete with every report (attached). Chief Pruski stated that Zoll is having state wide issues regarding their computer programs and Zoll is rectifying the situation. Chief Pruski stated that the ambulance crews were told that if the report issues don't improve there will be progressive discipline enacted. Chief Pruski stated that Insurance agent Josh English will be attending the November meeting. Chief Pruski stated that the early voting machines are being dropped off on the 21st and early voting will take place October 24th through November 5th. Chief Pruski stated that he had the Auto Bonding and Auto Tech teacher from IVVC come to the station to look at the antique Jeffrey, and they are interested in refurbishing it. Chief Pruski stated that for Fire Prevention Week all the schools have been visited. Chief Pruski handed out the draft for the Plan Review (attached). Chief Pruski stated that the annual open house and pancake breakfast was held on the 9th, Lifestar arrived with their medic helicopter, there were fire truck rides, and a raffle, there were no pumpkins this year and probably won't for the future. Chief Pruski stated that Transcanada will be doing some work in Plano and will be using the District's meeting room on October 27th.

Repairs:

Chief Pruski stated that he had Pete from J & J Doors come out to look at the bay doors as there are issues with them again, the problem is with the upper eyes. Pete said the upper eyes need to be mounted to the walls. Chief Pruski wants to fix all the eyes for a total of \$2105.00, this will eliminate future service calls, the money would be taken out of line item # 6081. Trustee Hyatt made a motion to repair the bay door eyes and use J & D Doors for a total of \$2105.00, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

Personnel Business:

Chief Pruski stated that he met with the Chaplain. Trustee Weismiller made a motion to approve the ROG for the Chaplain, seconded by Trustee Beverage, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes. Chief Pruski stated that he would like to hire Brittany Kinzer as a cadet. Trustee Weismiller made a motion to hire Brittany Kinzer as a cadet, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes. Chief Pruski stated that due to an error with Kurtz's payroll one of the EMT's was being paid more than he should have per hour, Kurtz has corrected the problem.

Training Requests:

Chief Pruski stated that he wants to send Kerry Boring, Eric Morris and Mike Pruski to an Active Shooter class held in Elburn, and to send Phil Gruca to class for Fire Prevention Principles at a total cost of \$705.00 to be taken out of line item# 5271. Trustee Weismiller made a motion to send Boring, Morris and M. Pruski to the Active Shooter class and to send Gruca to the Fire Prevention Principles class for a total cost of \$705.00, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

ROG:

Trustee Weismiller made a motion to approve the FOIA policy for the website, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

Rental Property:

Trustee Hyatt stated that Farmland wouldn't pay the rental fee for the District's property on Pratt Road and Matt Wilson won't rent the property again. Ag Tech will rent it for \$250.00 per acre. Trustee Weismiller made a motion to accept Ag Tech's offer of \$250.00 per acre, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

Adjournment:

Trustee Beverage made a motion to adjourn the meeting at 7:43 P.M., seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.