

Sandwich Community Fire Protection District
Regular Meeting Minutes

August 9, 2016

7:07 P.M.

Present: Trustee President-Jeff Beverage
Trustee Secretary-Matt Weismiller
Trustee Treasurer-Jeff Hyatt

1. Call to Order and Pledge of Allegiance:

Meeting called to order at 7:07 P.M. by Trustee Beverage.

2. Review, Discussion and Approval of the previous meeting minutes, including the special meeting minutes from June 27, 2016.

Trustee Beverage made a motion to approve the previous meeting minutes and the special meeting minutes seconded by Trustee Hyatt. Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

3. Review, Discussion and Approval of the Treasurer's Report:

Trustee Hyatt stated that the cash on hand is \$1,842,971.75 and the total disbursements are \$44,633.22. Trustee Beverage made a motion to approve the Treasurer's Report seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

4. Correspondence:

Trustee Beverage stated that members of Heartland Bank sent a card of thanks to the Fire District and brought lunch for everyone that was here on July 29, 2016. Trustee Beverage stated that a card of thanks was sent from Sandwich Historical Society for the use of the District building. Trustee Beverage stated that an invitation was sent from the Woodhaven property owners from Sublette, Illinois for a block party to show appreciation for all first responders who showed up after the tornadoes on June 22, 2015. Trustee Weismiller stated that he received an email from our auditor Gabriela Fedmasu with Weber & Associates addressing the Ambulance fund presentation in the audit, she would like the budget to be presented as General Income with sub-accounts as follows: EMS Revenue, the counties tax revenues, the personal property replacement tax revenue and the foreign fire revenue.

5. Attorney's Report:

None.

6. Visitors:

None.

7. Chief's Report:

Chief Pruski stated that the fire signs in the District are falling apart due to a bad batch of 3M product that was used to make the signs, he stated that he is in contact with a fire sign company in Lisle negotiating a discount price as the District will be buying many new signs and due to the age of our signs the warranty has expired, Lisle Signs are sending Chief a sample of a new sign with pricing. Chief stated that he would like the Trustees to review the FOIA policy that he drew up to possibly approve at next month's meeting. Chief stated that the Fair is coming up and everything but a small block of time has been filled for an ambulance crew to be in attendance at the Fair. Chief stated that Tony Lemke graduated from Paramedic Class and taking his state exam soon, Mitch Morel will be starting paramedic class to be held at Kishwaukee College. Chief stated that the rig inspections are coming in September. Chief stated that the last in house KNOX box has been sold and residents will go to the District's website for information regarding the purchase of new KNOX boxes. Chief stated that the academy class is ending, the EMS manager is up and running, it's a computer program designed

by Kurtz to keep track of the medic's time, swapping of hours, vacations etc. Chief has access to this program. Chief stated that IVVC starts August 17, 2016 and there are 15 students in the morning and 10 students in the afternoon, the IVVC contract has been signed and the first installment payment has been made.

8. Executive Session:

Trustee Beverage stated that the Board, the Chief and the Secretary will enter into Executive Session at 7:26 P.M. Trustee Beverage stated that the regular meeting will resume at 8:04 P.M.

New Business

-Personnel

Trustee Beverage stated that the Fire Chief has presented the following ranks to be filled; Deputy Chief Nate King, Assistant Chief Kerry Boring and Captain Gene Leopold with salaries to be kept the same as they are in the ROG's today with any changes to be discussed at a future date. Trustee Weismiller made a motion to approve Fire Chief Jason Pruski's appointments of the Officers, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes. Trustee Weismiller made a motion to accept Todd Thatcher's leave of absence, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes. Trustee Weismiller made a motion to bring Jon Shuey to the Fire Roster and to hire Brad Eade as a recruit, seconded by Trustee Hyatt, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

-Training Requests

Chief stated that Phil Gruca is asking to take his Fire I courses, there are 5 classes total, each class is \$330.00 for a total of \$1650.00 to be taken at Romeoville, and use the Chief's car for transportation. Trustee Beverage made a motion for the District to pay for Gruca's first class in the amount of \$330.00 and each subsequent class to be decided on at a later meeting, seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.

- Equipment Purchase

Chief stated that we will visit equipment purchases at the next scheduled Board meeting.

Adjournment

Trustee Beverage made a motion to adjourn the meeting at 8:12 P.M., seconded by Trustee Weismiller, Trustee Beverage voted yes, Trustee Weismiller voted yes and Trustee Hyatt voted yes.